

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

February 23, 2010

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. January 21, 2010, 6:00 p.m. – School Board Workshop
- b. January 26, 2010, 4:30 p.m. – School Board Workshop
- c. January 26, 2010, 6:00 p.m. – Regular School Board Meeting
- d. February 2, 2010, 5:50 p.m. – Special Board Meeting
- e. February 2, 2010, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) – **SEE PAGE #4**

- a. Personnel 2009 - 2010

ACTION REQUESTED: The Superintendent recommends approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Approval of bills and vouchers - See back-up material

ACTION REQUESTED: The Superintendent recommends approval.

- b. Budget Amendment Number Sixteen – **SEE PAGE #6**
 Fund Source: 110 (General) Funds
 Amount: \$-1,626,743.00
 ACTION REQUESTED: The Superintendent recommends approval.
- c. Budget Amendment Number Seventeen – **SEE PAGE #13**
 Fund Source: 420 (Federal) Funds
 Amount: \$282,824.52
 ACTION REQUESTED: The Superintendent recommends approval.
- d. Budget Amendment Number Eighteen – **SEE PAGE #18**
 Fund Source: 410 (Food Service) Funds
 Amount: \$0.00
 ACTION REQUESTED: The Superintendent recommends approval.
- e. Crossroad Academy Monthly Financial Reports–January 2010 –**SEE PAGE #21**
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommends approval.

8. **AGREEMENTS/PROJECT/GRANT APPLICATIONS**

- a. Required Letter to Comply with Section 1011.051 – **SEE PAGE #26**
 Fund Source: General Fund
 Amount: Not Applicable
 ACTION REQUESTED: The Superintendent recommends approval.
- b. District Participation in PAEC – **SEE PAGE #28**
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommends approval.

9. **STUDENT MATTERS – SEE ATTACHMENT**

- a. Student Transfers – See back-up material
 ACTION REQUESTED: The Superintendent recommends approval.
- b. Student Expulsion – See back-up material
 Case #41-0910-0231
 ACTION REQUESTED: The Superintendent recommends approval.

10. BIDS

- a. Bid #0910-11 - Re-roofing Project at St. John Elementary – **SEE PAGE #36**

Fund Source: 378
Amount: \$28,290.00

ACTION REQUESTED: The Superintendent recommends approval.

11. SCHOOL FACILITY/PROPERTY

- a. Certification of Facilities Data – **SEE PAGE #52**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Wellness Policy Certification - **SEE PAGE #54**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

14. SCHOOL BOARD REQUESTS AND CONCERNS

15. ADJOURNMENT

The School Board of Gadsden County



"Building A Brighter Future"

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

February 23, 2010

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

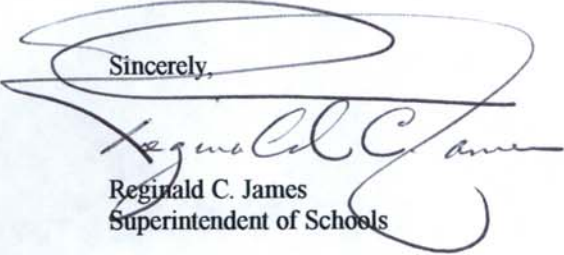
I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2009/2010

The following reflects the total number of full-time employees in this school district for the 2009/2010 school term, as of February 23, 2010.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees February 2010</u>	
Classroom teachers and Other Certified	120 & 130	496.5	
Administrators	110	47.5	
Non-Instructional	150, 160, & 170	426	
		970	Total

Sincerely,


Reginald C. James
Superintendent of Schools

Eric F. Hinson
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Roger P. Milton
DISTRICT NO. 5
QUINCY, FL 32351

BOARD MEETS FOURTH TUESDAY OF EACH MONTH
EQUAL OPPORTUNITY EMPLOYER

AGENDA 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2009-2010

INSTRUCTIONAL PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Christopher, Jeffery	GTI	Teacher	02/01/2010
Germany, Christopher	SSES	Teacher	01/21/2010
Horton, Adrienne	JASMS	Teacher	01/27/2010
Kelly, Brenda	SSES	Teacher (Interim)	02/15/2010
Sailor, Jasmine	WGHS	Teacher	01/21/2010

REQUESTS FOR LEAVE, RESIGNATIONS, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:

LEAVE OF ABSENCE

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Bradwell, Joyce*	JASMS	Asst. Secretary	02/08/2010
Brock, Mary	ESE	Employment Specialist	01/06/2010
Davis, RaShaude	Warehouse	Maintenance Worker	02/09/2010
Hogan-Mathews, Shameeka	WGHS	Teacher	03/02/2010
Salais, Lorianne	WGHS	Secretary	01/27/2010
Walker, Cherdwontreze	SSES	Teacher	01/08/2010

*Request to extend Leave of absence

OUT OF FIELD

<u>Name</u>	<u>Location</u>	<u>Out of Field Area</u>
Jeffrey Washington	CPA	Algebra 2
Daren Hatfield	GBES	ESOL Language Arts
Emily Bell	HMS	Reading

RESIGNATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sutton, Danny	GTI	Teacher	02/01/2010

RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mayo, Roy	Maintenance	Boiler Mechanic	03/31/2010

Substitutes

Food Service

Neverson, Christine
McMillian, Christine

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEMS: Budget Amendment Number Sixteen

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

This budget amendment is to reduce State revenue as of the latest 3rd calculation which amounts to a reduction in the fund balance. Also, budget appropriations are adjusted to reflect actual anticipated expenditures.

FUND SOURCE: 110 (General) Fund

AMOUNT: \$ -1,626,743.00

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the Comptroller has signed the budget page.

**Gadsden County School Board
110 (General) Fund Appropriations
Budget Amendment Number
Sixteen**

110 FUND			BEGINNING BUDGET 2/12/2010	BUDGET AMENDMENT NUMBER SIXTEEN	BUDGET BALANCE 2/12/2010		
FUNCTION/ OBJECT							
5100	100	\$	10,261,620.19	\$	376,186.00	\$	10,637,806.19
K-12 Instructional	200	\$	2,663,884.26	\$	112,600.00	\$	2,776,484.26
	300	\$	3,000,620.14	\$	288,172.00	\$	3,288,792.14
	500	\$	1,488,749.20	\$	25,049.00	\$	1,513,798.20
	600	\$	21,500.00	\$	-	\$	21,500.00
	700	\$	980.80	\$	-	\$	980.80
FUNCTOTAL		\$	17,437,354.59	\$	802,007.00	\$	18,239,361.59
5200	100	\$	2,877,952.55	\$	(95,500.00)	\$	2,782,452.55
Exceptional	200	\$	826,062.08	\$	(25,550.00)	\$	800,512.08
Instruction	300	\$	315,500.00	\$	-	\$	315,500.00
	500	\$	17,219.03	\$	-	\$	17,219.03
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	4,036,733.66	\$	(121,050.00)	\$	3,915,683.66
5300	100	\$	567,875.21	\$	(8,500.00)	\$	559,375.21
Vocational	200	\$	138,467.77	\$	-	\$	138,467.77
Technical	300	\$	11,000.00	\$	-	\$	11,000.00
	500	\$	200.00	\$	-	\$	200.00
	600	\$	49,800.00	\$	-	\$	49,800.00
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	767,342.98	\$	(8,500.00)	\$	758,842.98
5400	100	\$	476,666.00	\$	-	\$	476,666.00
	200	\$	128,121.13	\$	-	\$	128,121.13
5400	300	\$	18,475.00	\$	-	\$	18,475.00
Adult	500	\$	5,775.00	\$	-	\$	5,775.00
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	629,037.13	\$	-	\$	629,037.13
5500	100	\$	448,066.84	\$	-	\$	448,066.84
Pre-Kindergarten	200	\$	132,754.34	\$	-	\$	132,754.34
	300	\$	9,000.00	\$	-	\$	9,000.00
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-

**Gadsden County School Board
110 (General) Fund Appropriations**

Budget Amendment Number

FUNCTOTAL		\$	589,821.18	Sixteen	\$	-	\$	589,821.18
6100	100	\$	1,157,178.45	\$	(146,789.00)	\$	1,010,389.45	
Pupil	200	\$	329,263.32	\$	(36,200.00)	\$	293,063.32	
Personnel	300	\$	380,627.09	\$	26,983.00	\$	407,610.09	
Services	500	\$	7,870.48	\$	-	\$	7,870.48	
	600	\$	1,843.15	\$	-	\$	1,843.15	
	700	\$	2,208.69	\$	-	\$	2,208.69	
FUNCTOTAL		\$	1,878,991.18	\$	(156,006.00)	\$	1,722,985.18	
6200	100	\$	481,182.82	\$	(12,776.00)	\$	468,406.82	
Instructional	200	\$	127,136.11	\$	20.00	\$	127,156.11	
Media	300	\$	27,300.00	\$	-	\$	27,300.00	
Service	500	\$	29,538.00	\$	-	\$	29,538.00	
	600	\$	110.28	\$	-	\$	110.28	
	700	\$	-	\$	-	\$	-	
6200 FUNCTOTAL		\$	665,267.21	\$	(12,756.00)	\$	652,511.21	
6300	100	\$	999,555.95	\$	(47,000.00)	\$	952,555.95	
Instructional	200	\$	251,522.17	\$	-	\$	251,522.17	
Curriculum Dev.	300	\$	22,265.56	\$	15,000.00	\$	37,265.56	
	500	\$	11,905.94	\$	-	\$	11,905.94	
	600	\$	2,693.52	\$	-	\$	2,693.52	
	700	\$	7,000.00	\$	-	\$	7,000.00	
FUNCTOTAL		\$	1,294,943.14	\$	(32,000.00)	\$	1,262,943.14	
6400	100	\$	87,548.14	\$	-	\$	87,548.14	
Instructional	200	\$	142.49	\$	-	\$	142.49	
Staff Training	300	\$	25,857.61	\$	-	\$	25,857.61	
	500	\$	13,628.04	\$	-	\$	13,628.04	
	600	\$	-	\$	-	\$	-	
	700	\$	500.00	\$	-	\$	500.00	
FUNCTOTAL		\$	127,676.28	\$	-	\$	127,676.28	
6500	100	\$	5,000.00	\$	-	\$	5,000.00	
Instruction	200	\$	1,000.00	\$	-	\$	1,000.00	
Related Tech	300	\$	1,000.00	\$	-	\$	1,000.00	
Instruction	500	\$	-	\$	-	\$	-	
	600	\$	-	\$	-	\$	-	
FUNCTOTAL		\$	7,000.00	\$	-	\$	7,000.00	

**Gadsden County School Board
110 (General) Fund Appropriations
Budget Amendment Number
Sixteen**

7100	100	\$	135,802.00	\$	833.00	\$	136,635.00
Board of	200	\$	188,343.69	\$	123,924.00	\$	312,267.69
Education	300	\$	192,000.00	\$	70,600.00	\$	262,600.00
	500	\$	1,000.00	\$	1,000.00	\$	2,000.00
	600	\$	-	\$	2,700.00	\$	2,700.00
	700	\$	34,000.00	\$	21,900.00	\$	55,900.00
FUNCTOTAL		\$	551,145.69	\$	220,957.00	\$	772,102.69
7200	100	\$	352,986.00	\$	(17,310.00)	\$	335,676.00
Superintendent &	200	\$	181,260.76	\$	-	\$	181,260.76
Deputy Supt.	300	\$	80,000.00	\$	8,000.00	\$	88,000.00
	500	\$	20,000.00	\$	200.00	\$	20,200.00
	600	\$	3,000.00	\$	4,200.00	\$	7,200.00
	700	\$	5,000.00	\$	10,000.00	\$	15,000.00
FUNCTOTAL		\$	642,246.76	\$	5,090.00	\$	647,336.76
7300	100	\$	2,408,338.80	\$	184,200.00	\$	2,592,538.80
School	200	\$	629,824.10	\$	35,425.00	\$	665,249.10
Administration	300	\$	39,000.00	\$	-	\$	39,000.00
Principals	500	\$	-	\$	-	\$	-
	600	\$	2,500.00	\$	-	\$	2,500.00
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	3,079,662.90	\$	219,625.00	\$	3,299,287.90
7400	100	\$	62,803.00	\$	1.00	\$	62,804.00
Facilities Acq	200	\$	15,138.31	\$	(1.00)	\$	15,137.31
& Construction	300	\$	1,000.00	\$	-	\$	1,000.00
FUNCTOTAL		\$	78,941.31	\$	-	\$	78,941.31
7500	100	\$	303,050.00	\$	2.00	\$	303,052.00
Fiscal	200	\$	73,339.72	\$	215.00	\$	73,554.72
Services	300	\$	102,000.00	\$	6,000.00	\$	108,000.00
	400	\$	-	\$	-	\$	-
	500	\$	10,000.00	\$	3,000.00	\$	13,000.00
	600	\$	2,000.00	\$	-	\$	2,000.00
	700	\$	1,000.00	\$	500.00	\$	1,500.00
FUNCTOTAL		\$	491,389.72	\$	9,717.00	\$	501,106.72
7600	100	\$	6,763.43	\$	-	\$	6,763.43
Food Service	200	\$	517.41	\$	-	\$	517.41

**Gadsden County School Board
110 (General) Fund Appropriations
Budget Amendment Number**

	300	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	7,280.84	\$	-	\$	7,280.84
Sixteen							
7700	100	\$	248,011.00	\$	-	\$	248,011.00
Central	200	\$	67,233.80	\$	500.00	\$	67,733.80
Services	300	\$	52,600.00	\$	7,000.00	\$	59,600.00
	500	\$	11,818.76	\$	-	\$	11,818.76
	600	\$	2,000.00	\$	(2,000.00)	\$	-
	700	\$	1,400.00	\$	-	\$	1,400.00
FUNCTOTAL		\$	383,063.56	\$	5,500.00	\$	388,563.56
7800	100	\$	1,758,779.96	\$	(37,672.00)	\$	1,721,107.96
Transportation	200	\$	531,528.25	\$	45,000.00	\$	576,528.25
	300	\$	129,910.00	\$	5,000.00	\$	134,910.00
	400	\$	510,051.31	\$	-	\$	510,051.31
	500	\$	220,000.00	\$	-	\$	220,000.00
	600	\$	3,000.00	\$	-	\$	3,000.00
	700	\$	1,000.00	\$	-	\$	1,000.00
FUNCTOTAL		\$	3,154,269.52	\$	12,328.00	\$	3,166,597.52
7900	100	\$	1,191,946.89	\$	27,800.00	\$	1,219,746.89
Operation of	200	\$	355,302.61	\$	23,200.00	\$	378,502.61
Plant	300	\$	1,447,424.31	\$	(205,000.00)	\$	1,242,424.31
	400	\$	2,137,000.00	\$	15,000.00	\$	2,152,000.00
	500	\$	143,000.00	\$	-	\$	143,000.00
	600	\$	-	\$	1,600.00	\$	1,600.00
	700	\$	3,000.00	\$	-	\$	3,000.00
FUNCTOTAL		\$	5,277,673.81	\$	(137,400.00)	\$	5,140,273.81
8100	100	\$	656,892.00	\$	-	\$	656,892.00
Maintenance	200	\$	171,913.73	\$	-	\$	171,913.73
of Plant	300	\$	619,424.47	\$	-	\$	619,424.47
	400	\$	44,000.00	\$	-	\$	44,000.00
	500	\$	181,000.00	\$	-	\$	181,000.00
	600	\$	10,000.00	\$	-	\$	10,000.00
	700	\$	1,000.00	\$	-	\$	1,000.00
FUNCTOTAL		\$	1,684,230.20	\$	-	\$	1,684,230.20
8200	100	\$	196,154.00	\$	1,400.00	\$	197,554.00
Admin.	200	\$	49,638.99	\$	2,850.00	\$	52,488.99
Technology	300	\$	141,000.00	\$	28,000.00	\$	169,000.00
Services	500	\$	12,000.00	\$	-	\$	12,000.00
	600	\$	5,000.00	\$	23,000.00	\$	28,000.00
	700	\$	25,000.00	\$	-	\$	25,000.00

**Gadsden County School Board
110 (General) Fund Appropriations
Budget Amendment Number**

Sixteen

FUNCTOTAL		\$	428,792.99	\$	55,250.00	\$	484,042.99
		\$	406,611.00	\$	-	\$	406,611.00
9100	100	\$	406,611.00	\$	-	\$	406,611.00
Community	200	\$	48,120.00	\$	-	\$	48,120.00
Services	300	\$	11,956.58	\$	-	\$	11,956.58
	500	\$	1,375.54	\$	-	\$	1,375.54
	600	\$	-	\$	-	\$	-
	700	\$	39,598.00	\$	-	\$	39,598.00
FUNCTOTAL		\$	507,661.12	\$	-	\$	507,661.12
9700	900	\$	-	\$	-	\$	-
Transfer of				\$	-		
Funds				\$	-		
FUNCTOTAL		\$	-	\$	-	\$	-
GRANDTOTAL		\$	43,720,525.77	\$	862,762.00	\$	44,583,287.77

prior fund balance	\$	1,053,713.36
revenue reductions	\$	(755,931.00)
add'l budget requirements	\$	(862,762.00)
NET FUND BALANCE	\$	(573,029.64)

**Gadsden County School Board
110 (General) Fund Estimated Revenue
Budget Amendment Number
Sixteen**

110 FUND REVENUE OBJECT	ESTIMATED REVENUE 2/12/10	BUDGET AMENDMENT NUMBER SIXTEEN	ENDING ESTIMATED REVENUE 2/12/10
191	\$ 150,000.00	\$ -	\$ 150,000.00
202	\$ 150,000.00	\$ -	\$ 150,000.00
280	\$ 632,731.35	\$ -	\$ 632,731.35
290	\$ -	\$ -	\$ -
310	\$ 20,578,317.00	\$ (629,403.00)	\$ 19,948,914.00
315	\$ 645,816.00	\$ -	\$ 645,816.00
318	\$ 424,459.00	\$ -	\$ 424,459.00
323	\$ 4,371.00	\$ -	\$ 4,371.00
334	\$ 75,252.00	\$ -	\$ 75,252.00
336	\$ 480,000.00	\$ (68.00)	\$ 479,932.00
341	\$ 223,250.00	\$ -	\$ 223,250.00
343	\$ 25,000.00	\$ -	\$ 25,000.00
344	\$ -	\$ -	\$ -
354	\$ 1,841,419.00	\$ (24,721.00)	\$ 1,816,698.00
355	\$ 6,275,485.00	\$ (101,739.00)	\$ 6,173,746.00
361	\$ 190,580.00	\$ -	\$ 190,580.00
371	\$ 700,000.00	\$ -	\$ 700,000.00
390	\$ -	\$ -	\$ -
399	\$ 193,199.00	\$ -	\$ 193,199.00
411	\$ 9,522,714.00	\$ -	\$ 9,522,714.00
425	\$ 1,000.00	\$ -	\$ 1,000.00
430	\$ 10,000.00	\$ -	\$ 10,000.00
440	\$ 9,117.08	\$ -	\$ 9,117.08
461	\$ 40,000.00	\$ -	\$ 40,000.00
473	\$ 30,000.00	\$ -	\$ 30,000.00
490	\$ 150,000.00	\$ -	\$ 150,000.00
491	\$ 50,000.00	\$ -	\$ 50,000.00
494	\$ 100,000.00	\$ -	\$ 100,000.00
495	\$ 50,000.00	\$ -	\$ 50,000.00
GRAND TOTAL	\$ 42,552,710.43	\$ (755,931.00)	\$ 41,796,779.43

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEMS: Budget Amendment Number Seventeen

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

This budget amendment enters budget for these roll forward amounts:

IDEA, Part B, Entitlement	\$ 256,813.14
IDEA, Part B, Preschool Entitlement	\$ 26,011.38
	<u>\$ 282,824.52</u>

FUND SOURCE: 420 (Federal) Funds

AMOUNT: \$ 282,824.52

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

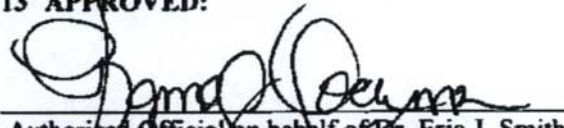

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the Comptroller has signed the budget page.

**Florida Department of Education
Project Award Notification**

Proj. 4226300

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2630A-0CB01
3 PROJECT/PROGRAM TITLE IDEA, Part B, Entitlement <p align="center">TAPS 10C001</p>	4 AUTHORITY 84.027A IDEA Part B K-12 Entitlement
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Roll Forward Increase Effective Date: 01/27/2010	6 PROJECT PERIODS Budget Period: 07/01/2009 - 06/30/2010 Program Period: 07/01/2009 - 06/30/2010
7 AUTHORIZED FUNDING Current Approved Budget: \$ 1,723,425.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: \$ 256,813.14 Total Project Amount: \$ 1,980,238.14	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2010</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2010</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2010</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS BEESS: Virginia Sasser Phone: (850) 245-0475 E-mail: Virginia.Sasser@fldoe.org Grants Management: Unit C (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 40 EO: 14 Object: 720036
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <i>Project Application and Amendment Procedures for Federal and State Programs</i> (Green Book) and the <i>General Assurances for Participation in Federal and State Programs</i>. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • FY 2009 roll forward funds must be expended in full by the ending date of this project, June 30, 2010. To ensure all roll funds have been expended, the total amount of expenditures reported to the DOE at the end of the project must be equal to or exceed the amount in roll forward funds authorized by the Comptroller and shown above in section 7, <i>Authorized Funding</i>. • IDEA does not restrict the amount of funds a recipient may roll forward at the end of the project. However, it is recommended that recipients roll no more than 20% of their allocation each year to ensure that roll forward funds are satisfied in the subsequent year for which funds must be used. • Recipients of IDEA entitlement funds are reminded that the practice of using IDEA funds for the employment of professional instructional personnel who already use general state funds for direct student contact through Florida Education Finance Program (FEFP), may contribute to the reduction of cost factors. Salaries for these personnel are not included in the district expenditure reports used to determine cost factors. Also note that the assurances contained in your application for funding states that these "funds are to be used only for the excess costs of providing special education and related services." We encourage you to reexamine your use of these federal funds for the purpose of employing professional instructional personnel. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <hr style="width: 100%;"/> Authorized Official on behalf of Dr. Eric J. Smith Commissioner of Education </div> <div style="text-align: center;"> <p style="font-size: 1.5em;">1/29/10</p> <hr style="width: 100%;"/> Date of Signing </div> <div style="text-align: right;">  </div> </div>	

DOE-200
Revised 12/07

**Florida Department of Education
Project Award Notification**

Corrected Copy

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2670A-0CP01
3 PROJECT/PROGRAM TITLE IDEA, Part B, Preschool Entitlement Project <p align="center">TAPS 10C002</p>	4 AUTHORITY 84.173A IDEA Part B - Preschool
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Roll Forward Increase Effective Date: 01/27/2010	6 PROJECT PERIODS Budget Period: 07/01/2009 - 06/30/2010 Program Period: 07/01/2009 - 06/30/2010
7 AUTHORIZED FUNDING Current Approved Budget: \$ 81,336.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: *** \$ 26,011.38 *** Total Project Amount: \$ 107,347.38	8 REIMBURSEMENT OPTION Federal Cash Advance

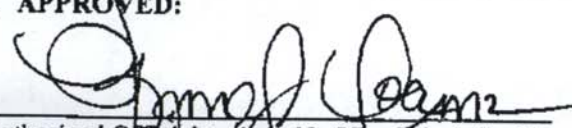
- 9 TIMELINES**
- Last date for incurring expenditures and issuing purchase orders: 06/30/2010
 - Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2010
 - Last date for receipt of proposed budget and program amendments: 06/30/2010
 - Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
 - Date(s) for program reports:

10 DOE CONTACTS BEES: Virginia Sasser Phone: (850)245-0475 E-mail: Virginia.Sasser@fldoe.org Grants Management: Unit C (850) 245-0496 <p align="right">Comptroller's Office (850)245-0401</p>	11 DOE FISCAL DATA DBS: 40 90 40 EO: 97 Object: 720036
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12 TERMS AND SPECIAL CONDITIONS


- This project and any amendments are subject to the procedures outlined in the *Project Application and Amendment Procedures for Federal and State Programs* (Green Book) and the *General Assurances for Participation in Federal and State Programs*.
- For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System.
- FY 2009 roll forward funds must be expended in full by the ending date of this project, June 30, 2010. To ensure all roll funds have been expended, the total amount of expenditures reported to the DOE at the end of the project must be equal to or exceed the amount in roll forward funds authorized by the Comptroller and shown above in section 7, *Authorized Funding*.
- IDEA does not restrict the amount of funds a recipient may roll forward at the end of the project. However, it is recommended that recipients roll no more than 20% of their allocation each year to ensure that roll forward funds are satisfied in the subsequent year for which funds must be used.
- Recipients of IDEA entitlement funds are reminded that the practice of using IDEA funds for the employment of professional instructional personnel who already use general state funds for direct student contact through Florida Education Finance Program (FEFP), may contribute to the reduction of cost factors. Salaries for these personnel are not included in the district expenditure reports used to determine cost factors. Also note that the assurances contained in your application for funding states that these "funds are to be used only for the excess costs of providing special education and related services." We encourage you to reexamine your use of these federal funds for the purpose of employing professional instructional personnel.

13 APPROVED:



 Authorized Official on behalf of Dr. Eric J. Smith
 Commissioner of Education

 2/15/10
 Date of Signing



A) Gadsden County School District
District/Agency Name

B) 200-2670A-0CP01
Project Number

10C002
TAPS Number

C) 001
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved <u>\$ 81,336.00</u>	E) Total Project Amount resulting from this Budget Amendment <u>\$ 107,347.38</u> ✓
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F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5200	643	Computers for Preschool Students.		14,551.04	
5200	510	Supplies for PreSchool classrooms.		11,044.54	VS 1/28/10
7200	791	Indirect Cost @3.78%		415.80	
				-25,966.84	

Total Total
26,011.38 ✓

DOE 151
Revised 12/07

Page 1 of 2 pages

Dr. Eric J. Smith, Commissioner



note: additional funds in amt of \$44.54 included in this amendment. VS 1/28/10

**Gadsden County School Board
410 (Food Service) Fund Appropriations
Budget Amendment Number Eighteen**

410 FUND				
FUNCTION/ OBJECT		BUDGET BALANCE 2/15/2010	BUDGET AMENDMENT NUMBER EIGHTEEN	BUDGET BALANCE 2/15/2010
7600	100	\$ 1,196,871.17	\$ 1,300.00	\$ 1,198,171.17
	200	\$ 473,510.00	-	\$ 473,510.00
	300	\$ 47,400.00	(1,300.00)	\$ 46,100.00
	400	\$ 20,250.00	-	\$ 20,250.00
	500	\$ 1,588,868.83	-	\$ 1,588,868.83
	600	\$ 4,500.00	-	\$ 4,500.00
	700	\$ 4,000.00	-	\$ 4,000.00
FUNCTOTAL		\$ 3,335,400.00	-	\$ 3,335,400.00
GRANDTOTAL		\$ 3,335,400.00	-	\$ 3,335,400.00

**Gadsden County School Board
410 (Food Service) Fund Estimated Revenue
Budget Amendment Number Eighteen**

FUND 410				
REVENUE OBJECT		ESTIMATED REVENUE 2/15/2010	BUDGET AMENDMENT NUMBER EIGHTEEN	ENDING ESTIMATED REVENUE 2/15/2010
261	\$	1,900,000.00	\$ -	\$ 1,900,000.00
262	\$	662,400.00	\$ -	\$ 662,400.00
263	\$	70,000.00	\$ -	\$ 70,000.00
265	\$	200,000.00	\$ -	\$ 200,000.00
267	\$	100,000.00	\$ -	\$ 100,000.00
280	\$	-	\$ -	\$ -
337	\$	40,000.00	\$ -	\$ 40,000.00
338	\$	38,000.00	\$ -	\$ 38,000.00
450	\$	250,000.00	\$ -	\$ 250,000.00
451	\$	-	\$ -	\$ -
490	\$	-	\$ -	\$ -
TOTALS	\$	3,260,400.00	\$ -	\$ 3,260,400.00
			410-2769	75,000.00
			TOTAL	3,335,400.00

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7e

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEMS: Crossroad Academy Monthly Financial Reports – January 2010

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

In accordance with Florida Statutes, the School is required to provide the Sponsor monthly financial statements. The Crossroad Academy Balance Sheet and Profit & Loss Statements for the months of January 2010 are attached.

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

CROSSROAD ACADEMY CHARTER SCHOOL

Balance Sheet

As of January 31, 2010

Jan 31, 10

ASSETS

Current Assets

Checking/Savings

1110 · Capital City Bank-Operatin	
1121 · PTO - Restricted	7,275.34
1122 · Cheerleaders - Restricted	2,061.58
1123 · FBLA - Restricted	3,919.92
1124 · Classic Modeling - Restricted	1,359.95
1125 · Athletics - Restricted	2,346.92
1126 · Hospitality - Restricted	915.14
1127 · Inez M. Holt Library-Restricted	1,250.00
1110 · Capital City Bank-Operatin - Other	1,077,133.66
Total 1110 · Capital City Bank-Operatin	1,096,262.51
1113 · New Facility - CD CCBG	250,000.00
1115 · Construction Loan-Premier Bank	385,575.50
1116 · Premier - Revenue Op Acct	10,000.00
1117 · Premier - Debt Service Acct	2,000.00
1118 · Premier - Reserve Account	3,000.00
Total Checking/Savings	1,746,838.01

Other Current Assets

1143 · Due from Employees	250.00
1220 · GCSB Receivable-Cap Outlay	68,249.00
1230 · Prepaid Insurance	33,369.60
Total Other Current Assets	101,868.60

Total Current Assets 1,848,706.61

Fixed Assets

1310 · Land	207,584.70
1340 · Computers & Equipments	154,326.77
1341 · Furniture and Equipment	37,233.35
1344 · CIP - New School	2,534,280.42
1345 · Building Improvements	10,395.00
1346 · Automobile/van	12,837.00
1349 · Accumulated Depreciation	-195,483.72
Total Fixed Assets	2,761,173.52

TOTAL ASSETS **4,609,880.13**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2110 · Direct Deposit Liabilities	1,274.89
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CROSSROAD ACADEMY CHARTER SCHOOL
Balance Sheet
As of January 31, 2010

	<u>Jan 31, 10</u>
2200 · Gadsden Co School Payables	
2201 · GCSB/Student Breakfast/Lunch	1,462.42
Total 2200 · Gadsden Co School Payables	1,462.42
2850 · Payroll Liabilities	1,959.25
2851 · Fica & Fed W/H	10,501.26
2852 · Child Support	-1,183.16
2854 · Unemployment Payable	4,101.54
2855 · Parent Teach. Org. Account	7,290.34
2856 · CACS Cheerleaders	2,594.25
2857 · FBLA (Future Bus. Leader)	4,494.60
2859 · Classic Modeling Company	1,359.95
2860 · CACS Athletic Department	3,663.53
2870 · Staff Hospitality	572.58
2871 · Inez M. Holt Library/Media Cent	1,250.00
Total Other Current Liabilities	39,341.45
Total Current Liabilities	39,341.45
Long Term Liabilities	
2900 · RD Loan	2,250,000.00
Total Long Term Liabilities	2,250,000.00
Total Liabilities	2,289,341.45
Equity	
2999 · Retained Earnings	1,584,755.90
Net Income	735,782.78
Total Equity	2,320,538.68
TOTAL LIABILITIES & EQUITY	4,609,880.13

CROSSROAD ACADEMY CHARTER SCHOOL**Profit & Loss**

January 2010

	<u>Jan 10</u>
Income	
3320 · PreK-Voluntary	21,497.06
3391 · Capital Outlay/PEPCO	607,761.46
3490 · Miscellaneous Sources	
3495-1 · PTO Other Fundraising	14.00
3495-2 · Student Activity Fund	818.58
3495-3 · Student Books/Planners	5.00
Total 3490 · Miscellaneous Sources	<u>837.58</u>
Total Income	<u>630,096.10</u>
Gross Profit	630,096.10
Expense	
5100-11 · PreK Expenses	2,916.68
5100-12 · Basic Fte/Clstrm Teachr	46,334.23
5100-13 · Classroom Paraprofessi	6,734.00
5100-23 · EE' Group Insurance	10,638.16
5100-25 · Unemployment Comp	4,032.77
5100-29 · Other Emp Benefits	1,450.00
5100-51 · Basic Fte/Supplies	20.97
6200-35 · Copier Service Costs	270.00
7100-12 · Employee Incentives	400.00
7200-11 · Administration	6,250.00
7300-11 · Salary-Schol Principal	5,000.00
7300-14 · Salary - Receptionist	3,279.18
7300-15 · Office Manager	2,541.66
7300-16 · Salary Part-Time	145.00
7300-22 · FICA Contributions(Co)	7,276.22
7300-51 · Supplies	778.96
7400-31 · Facilities	105.00
7400-51 · Maintenance Supplies	433.95
7500-73 · Misc. Operating Fees	930.49
7600-16 · Personnel	-25.20
7600 · Food Services	
7600-26 · Personnel	3,070.84
7600-51 · Supplies	350.60
Total 7600 · Food Services	<u>3,421.44</u>

9:36 PM

CROSSROAD ACADEMY CHARTER SCHOOL

02/14/10

Profit & Loss

Cash Basis

January 2010

	<u>Jan 10</u>
7790-60 · Capitalized Furn/Fix/E	1,138.48
7900-16 · Janitorial/Custodial	1,692.67
7900-37 · Telephone	772.56
7900-38 · Internet Service Provider	124.95
7900-39 · Other Facilities Svcs	75.00
7900-40 · Gargbage Collections	194.82
7900-43 · Elect/Energy Service	603.56
7900-51 · Janitorial/Maintenance Supplies	680.40
8100-35 · Repairs & Maintenance	1,200.00
Total Expense	<u>109,415.95</u>
Net Income	<u>520,680.15</u>

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING:

TITLE OF AGENDA ITEMS: Required Letter to Comply with Section 1011.051

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Section 1011.051 Florida Statutes Guidelines for general funds.-The district school board shall maintain an unreserved general fund balance that is sufficient to address normal contingencies.

- (1) If at any time the unreserved general fund balance in the district's approved operating budget is projected to fall during the current fiscal year below 3 percent of projected general fund revenues, the superintendent shall provide written notification to the district school board and the Commissioner of Education.*
- (2) If the unreserved general fund balance in the district's approved operating budget is projected to fall during the current fiscal year below 2 percent of projected general fund revenues, the superintendent shall provide written notification to the district school board and the Commissioner of Education. Within 14 days after receiving such notification, if the commissioner determines that the district does not have a plan that is reasonably anticipated to avoid a financial emergency as determined pursuant to 218.503, the commissioner shall appoint a financial emergency board that shall operate consistent with the requirements, powers, and duties specified in s. 218.503(3) (g).*

Compliance with this statute is the purpose of the attached letter.

FUND SOURCE: General Fund
AMOUNT: Not applicable
PREPARED BY: Bonnie Wood
POSITION: Assistant Superintendent for Business Services

The School Board of Gadsden County



"Building A Brighter Future"

REGINALD C. JAMES
SUPERINTENDENT OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
<http://www.gcps.k12.fl.us>

January 21, 2010

School Board of Gadsden County
35 Martin Luther King, Jr. Blvd.
Quincy, FL 32351

Dr. Eric J. Smith, Commissioner
Florida Department of Education
325 West Gaines Street
Tallahassee, FL 32399-0400

Dear Sirs:

In accordance with Section 1011.051 F.S., this letter provides notification to the School Board of Gadsden County and the Commissioner of Education for the State of Florida that the unreserved fund balance of the General Fund of the Gadsden County School District is below 2 percent of the projected General Fund revenues during the current fiscal year.

The District is utilizing the 2009-2010 unreserved fund balance in the General Fund to offset the reduction in revenue caused by a greater-than-anticipated enrollment decline and the proration identified in the FEFP Third Calculation. Notwithstanding the depletion of the fund balance, the District has taken steps and will continue to conduct its business to prevent the conditions itemized in Section 218.503 that describe the determination of a financial emergency.

The Plan to enable the Gadsden County School District to remain solvent consists of four (4) major parts:

- 1) No additional staff will be hired in the General Fund for the remaining of the 2009-2010 fiscal year.
- 2) Unless the expenditure is absolutely necessary, no expenditures will be authorized from the General Fund.
- 3) Other funding sources will be maximized to the fullest extent possible within legal and regulatory restrictions.
- 4) The potential for receipt of other revenues such as Medicaid will be fully utilized.

Specific details will be provided as a separate packet. If you have any questions, please contact Bonnie Wood, Assistant Superintendent for Business and Finance at 627-9651 Extension 1222.

Sincerely,

Reginald C. James
Superintendent of Schools

RCJ:bw

ERIC F. HINSON
DISTRICT NO. 1
HAVANA, FL 32333

JUDGE B. HELMS, JR.
DISTRICT NO. 2
QUINCY, FL 32351

ISAAC SIMMONS, JR.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

CHARLIE D. FROST
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

ROGER P. MILTON
DISTRICT NO. 5
QUINCY, FL 32353

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEMS: District Participation in PAEC

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Pursuant to Sections 230.23(4)(j), 230.23(12), and 1001.451 Florida Statutes, Board approval is requested for the plan for cooperating with school boards of other districts in Florida in a Regional Consortium Service Organization – the Panhandle Area Educational Consortium (PAEC).

FUND SOURCE: Not applicable

AMOUNT: Not applicable

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services



RESOLUTION NO. _____

DISTRICT PARTICIPATION IN THE PANHANDLE AREA EDUCATIONAL CONSORTIUM

A resolution of the **District School Board of Gadsden County, Florida**, hereinafter referred to as District School Board, pursuant to Florida Statutes, Sections 230.23(4)(j), 230.23(12), and 1001.451, adopting a plan for cooperating with school boards of other districts in this state in a Regional Consortium Service Organization, the Panhandle Area Educational Consortium (PAEC), for acquisition of materials, supplies, equipment, contracted services, and participation in programs and projects, when such meets specific needs of the district and is deemed educationally/monetarily beneficial by the school board.

WHEREAS, the District School Board has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs, and services when it is to the best interest of the taxpayers of their county and for the best interest of the educational system and the school children of the school district, and

WHEREAS, it is necessary to adopt resolutions spread upon the minutes of each participating school board, which provide a plan for cooperating with school boards of other districts in the state for the projects and activities cooperatively initiated, and

WHEREAS, the school boards of **Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Liberty, Madison, Taylor, Wakulla, Walton, Washington** counties, and **Florida State University Schools, Inc.**, and all such other eligible school boards which adopt a like resolution and are approved for Consortium membership by the Board of Directors, hereinafter called the Member Districts, have established and participated in the Panhandle Area Educational Consortium (PAEC), a Regional Consortium Service Organization, jointly performing, bidding, contracting for, and purchasing certain materials, supplies, equipment, and services to be used in respective school systems, and

WHEREAS, the Consortium is operated in compliance with all Florida Statutes and State Board of Education Administrative Rules, with all programs, services, projects, and activities initiated through recommendation of the Board of Directors to its designated District of Record, the Washington County School Board (WCSB), for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD, IN A REGULAR SESSION ON February 23, 2010, AS FOLLOWS:

- I. **SPECIFIC DISTRICT NEEDS.** That specific needs identified by the District School Board can be better met through cooperative programs/services undertaken with other participating school boards. Such needs include:
 - A. Educational/instructional needs of specific student populations.
 - B. Professional development often mandated by law, for both instructional and non-instructional personnel.

- C. Supplementary contracted services to compensate for limited staff, staff time, or expertise in federal and state mandated programs.
- D. Student evaluation services.
- E. Reduction in overhead costs of administration and conducting specific programs/activities through pooling of resources.
- F. Financial advantages of cooperatively bidding and/or purchasing: materials, supplies, equipment, services, and programs that afford district protection.

II. SERVICES TO DISTRICT. That the District School Board does hereby determine that it is in the best interest of the taxpayers of their county to cooperate with other school districts in the operation of the PAEC, availing themselves of the services which meet specific district needs. Projects, programs, and contracted services may also be provided to non-member districts. Non-member districts shall pay for contracted services or goods received in the manner provided in Section IV of this Agreement or in the manner designated by the Board of Directors. Services will be provided through the PAEC. The services provided include, but are not necessarily limited to, the bidding, contracting, and purchasing arrangements pursuant to a plan of implementation for the following:

- A. Professional Development Center with electronic learning content and management system (FloridaLearns Academy™)
- B. Federal and State Discretionary Programs
- C. Federal and State Mandated Programs
- D. Student Testing
- E. Printing
- F. Cooperative Bidding & Purchasing
- G. Risk Management Services
- H. Financial and Data Management Information Services (Gateway)
- I. Distance Learning Services (Florida Education Channel)
- J. Pupil Personnel Services
- K. Instructional Services
- L. Program Evaluation Services
- M. Resource Development
- N. Exceptional Student Education Services
- O. Research and Data Analysis Services
- P. Federal and State Grant Procurement and Coordination
- Q. Health Insurance
- R. Planning and Accountability
- S. Any other services recommended by the Board of Directors of the Consortium and approved by the District of Record, currently the Washington County School Board.

Each school district shall have the option of participating in any or all of the above services or programs through individual agreements with the Consortium. The PAEC Risk Management Consortium and the PAEC Gateway Educational Computing Consultants Project were joined together through the Board of Directors' action to function as a supporting unit to PAEC.

III. METHOD(S) OF EVALUATION. That the District School Board will, at least

annually, evaluate the results of services provided through the PAEC as follows:

- A. For services rendered without direct assessment to the district, such as participation in various projects funded by the state or federal government, the superintendent will review with the school board the results in terms of the following criteria:
 - 1. Quality of service.
 - 2. Correspondence to district's instructional professional development.
 - 3. Benefits derived by the district.

- B. For contracted services, the school board will review each contract in terms of the following criteria:
 - 1. Fulfillment of obligations itemized in the contract.
 - 2. Quality of service provided, including professionalism of personnel involved.
 - 3. Cost efficiency.
 - 4. Benefits derived by the district.

- C. For professional development provided, the school board will review:
 - 1. The compiled evaluation of data from participating district personnel to determine efficacy and quality.
 - 2. Cost efficiency.
 - 3. Correspondence of professional development to district needs.

- D. For cooperative programs/activities involving pooling of districts' resources, the school board will review in terms of the following criteria:
 - 1. Amount and quality of services received by the district.
 - 2. Cost efficiency of pooling.
 - 3. Correspondence of program/activity to district needs.

IV. DISTRICT PARTICIPATING IN FUNDING. That the District School Board will pay allocated costs for the services or goods received through participation in specific programs, projects, or activities of the Consortium. All assessments of compensation will be based on actual costs incurred, as itemized in contracts and/or invoices. The projected cost will be furnished to the superintendent prior to implementation of the service, with adjustments for actual costs being made only upon mutual consent of both parties.

V. PENALTIES AND SEVERABILITY.

- A. Should the District of Record, currently WCSB, in its capacity as fiscal agent for PAEC, be assessed a penalty or fine (including reimbursement of grant funds) by any governmental agency or authority arising out of and based on improper administration of a grant by PAEC, then the member districts would share responsibility for satisfaction of the penalty or fine based on the following:

1. 50% of the fine or penalty shall be allocated equally among all the member districts.
 2. The remaining 50% of the fine or penalty shall be allocated among the member districts according to each district's percentage of the total FTE.
 3. The total of the amount to be allocated among the member districts under subparagraphs 1) and 2) shall first be reduced by any and all amounts recoverable by insurance or other bonds.
- B. Each member district acknowledges and agrees that, as a condition of continued participation in the PAEC, each member district is required to comply with and perform the above provision regarding satisfaction of any such fines or penalties. In the event that a member district fails to satisfy its allocation as set forth above, the PAEC Board of Directors shall determine the repayment schedule for the member district and any interest due PAEC. Member district agrees that if repayment has not been made by the date of expiration of this repayment period, said district:
1. Shall no longer be eligible for participation as a member district in PAEC.
 2. Shall no longer be a member of PAEC.
 3. Shall not be entitled to continue to receive any of the benefits of membership in PAEC. Any member district whose participation in PAEC is terminated under this resolution shall pay all allocated costs that have accrued to that district by virtue of participation in PAEC through the end of the month during which termination of participation occurs.
- C. In the event a member district's participation is terminated pursuant to the foregoing paragraph B, and that former member has not satisfied its allocated share of any fine or penalty in accordance with paragraph A, then the allocated share of each of the remaining member districts shall then be re-determined in accordance with paragraph A based on the number of the remaining member districts and their respective percentage of the total FTE.
- D. The District of Record, currently WCSB, shall be responsible, only as allocated above as a member district, for any such penalty or fine (including reimbursement of grant funds) assessed by any governmental agency or authority arising out of and based on improper administration of a grant by PAEC. In the event that the other member districts fail to comply with the above provisions relating to satisfaction of fines or penalties, WCSB shall have the right to terminate its fiscal agent agreement during the term of said agreement on the following terms:
1. WCSB must give written notice and a thirty-day opportunity to cure any such failure to comply to the member district or districts involved and to PAEC;
 2. Termination shall not be permitted during the term of the agreement if the noncompliance is cured within the thirty-day period;
 3. Fiscal agent fees from PAEC to WCSB shall continue only through the end of the month during which the contract is terminated.

- E. Should the District of Record, currently Washington County School Board (WCSB), based on its own mismanagement or negligence, be assessed a fine or penalty (including reimbursement of grant funds) or be prohibited by any governmental agency or court from receiving any grant, PAEC (through its Board of Directors) shall have the right to terminate the fiscal agent agreement with WCSB by giving written notice and may appoint a new fiscal agent. Fiscal agent fees from PAEC to WCSB shall continue only through the end of the month during which the contract is terminated. There shall be no other monetary liability from PAEC or any other member district to WCSB in the event of any such termination.
- F. Should PAEC be dissolved or moved to a different physical location by action of the PAEC Board of Directors, the District of Record, currently WCSB, shall dispose of the current PAEC facility in accordance with the terms of the Annual Fiscal Agent Agreement Between the Washington County District School Board and the Panhandle Area Educational Consortium ("Annual Agreement"), reflecting PAEC's equitable ownership in its current physical facility. The PAEC Board of Directors would determine the use of the funds from the sale of the property.
- G. It is understood and agreed by all members of PAEC that the foregoing provisions of Section V shall not alter the waiver of sovereign immunity or extend the respective member's liability as set forth in Section 768.28, Florida Statutes.

VI. GOVERNANCE OF PAEC. That the organization and governance of the PAEC shall be as follows:

- A. The Board of Directors has designated the WCSB to serve as the District of Record for contractual and reporting purposes for the Consortium. Said Board will:
 - 1. Serve as employer for all Consortium staff, establishing policies in collaboration with the Board of Directors by which all personnel so employed will be governed. The District of Record assumes no liability for continued employment of Consortium staff in the event of loss of funds, discontinuation of project services or a reduction in force by Consortium Board of Directors. Additionally, the provisions of Section V (Penalties and Severability) shall apply to the extent that the District of Record (currently WCSB) were to be found liable and required by an administrative agency or court of competent jurisdiction to make a payment for unpaid wages or other losses to an employee of PAEC as a result of an employment action taken by PAEC so that any such liability shall be shared by the members of PAEC. The provisions of Section V shall only apply, however, in the event the order is not reversed or vacated on appeal. Additionally, nothing herein shall be construed or intended by any member or PAEC to serve as a waiver of any immunity of any kind. This provision shall not apply in the event it were deemed to be any such waiver of any type of immunity from liability. Moreover, it is understood and agreed by all members of PAEC that the foregoing

provisions of Section V shall not alter the waiver of sovereign immunity or extend the respective member's liability as set forth in Section 768.28, Florida Statutes.

2. Serve as title holder for building complex on 753 West Boulevard, Chipley for PAEC and its member districts according to "Annual Fiscal Agent Agreement Section B. Equitable Ownership of Building Complex at 753 West Boulevard".
 3. Serve as District of Record for the Consortium, with mutually agreed upon compensation for services. These services will include, but not be limited to:
 - a. Monthly financial report to Member districts.
 - b. Separate report on the financial status of the Consortium in the annual financial report of the district to the Commissioner.
 4. Per Florida Statutes and Florida Administrative Code, approve all programs, projects, contracts, bids and procedures for operation of the Consortium as part of the District of Record's consent agenda. If an action is not approved, written explanation of just cause shall be provided to the PAEC Board of Directors within fourteen (14) days of the District of Record's decision.
- B. The Board of Directors for the Consortium shall be composed of the Superintendents of all Member Districts. The Directors will:
1. Determine all policies for operation of the Consortium.
 2. Determine programs, products, contracted services, and charges for services rendered by the Consortium.
 3. Determine Consortium salary schedule and compensation plan.
 4. Recommend establishment of positions and individuals for appointment to the District of Record.

The Board of Directors has full authority to control the Consortium within the parameters of Florida Statutes, State Board of Education administrative rules, and the Board-approved policies of the school board of the District of Record.

- C. An Executive Director, recommended by the Board of Directors and approved by the school board of the District of Record, will manage the operation of the Consortium. Said Executive Director will:
 1. Be responsible for compliance of Consortium operation with all Consortium policies, applicable State Laws, and State Board of Education Regulations.
 2. Keep the Board of Directors and District of Record apprised of all Consortium activities.

VII. TERMS OF AGREEMENT. The term of this Agreement shall commence and be deemed in full force and effective as of July 1, 2009. The terms of this Agreement shall be one (1) fiscal year with an annual renewal option.

This Agreement among the Member Districts of the Consortium, as set forth in this resolution, will be in operation and effect from July 1, 2009, by action of the various school boards named herein, and upon adoption by the Cooperating Boards joined together in this Consortium, shall be binding for one (1) fiscal year from said date of July 1, 2009.

PASSED AND ADOPTED this _____ date of _____,

The District School Board of Gadsden County, Florida

By: _____
 _____, Board Chairman

ATTEST: By: _____
 Reginald James, Superintendent of Schools

PAEC

ATTEST: By: _____
 Patrick L. McDaniel, Interim Executive Director

BOD date: June 18, 2009
 WCSB date: June 29, 2009

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEM: Bid #0910-11, re-roofing project at St. John Elementary.

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval of Bid #0910-11, re-roofing project at St. John Elementary.

FUND SOURCE: 378

AMOUNT: \$28,290.00

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

805 SOUTH STEWART STREET, QUINCY, FLORIDA 32351 - (850) 627-9888 - FAX: (850) 875-8795

TO: Reginald C. James – Superintendent of Schools
FROM: *W.S.* Wayne Shepard – Director of Facilities
RE: School Board bid #0910-11. Re-roofing project at St. John Elementary
DATE: Feb. 15, 2010

We opened bids for re-roofing of four (4) buildings at St. John Elementary School on Friday February 12, 2010. We had eleven (11) contractor's pick up bid packages.

The lowest and best bid was submitted by *Commercial Roofing Company* out of Tallahassee, FL. and I am recommending them for the job. They met all the requirements called for in the bid package.

This work will be done on buildings #3 cafeteria, #99-24 clinic, #99-23 music portable and #98-12 Pre-K portable. Work will be completed during the spring break session.

If you have any questions or comments please give me a call at 545-7918 or 627-9888.

c.c. Mrs. Bonnie Wood
Dr. Sonja Bridges
Allysun Davis

The School Board of Gadsden County



"Building A Brighter Future"

Reginald C. James
SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

INVITATION TO BID

The School Board of Gadsden County is requesting sealed bids for the following project. Re-roofing at St. John Elementary School, 4463 Bainbridge Hwy., Quincy, FL. 32351. Cafeteria building #3, clinic building #99-24, music building #99-23, Pre-K building 98-12.

Bid packets with specifications may be picked up at the Facilities Maintenance office, 805 South Stewart Street, Quincy, FL 32351 or by calling (850) 627-9888. Questions concerning specifications on the project should be directed to Wayne Shepard, Director of Facilities.

Bids will be received up until 2:00 P.M. (EST) Friday February 12th, 2010. Bids received after date and hour specified will not be accepted or considered. Bids will be opened publicly on February 12th, 2010 at 2:00 P.M. in the office of the Superintendent of Schools, Reginald C. James, located at 35 Martin Luther King Jr., Blvd., Quincy, FL 32351.

Bid packages must be plainly marked on the outside of the envelope as indicated below:

BID: #0910-11 Re-roofing project at St. John Elementary School

OPEN DATE: Friday February 12, 2010

OPEN TIME: 2:00 P.M. (EST)

COMPANY NAME: _____

Bid tabulations with recommended awards will be posted for review by interested parties at the Superintendents office by 3:00 P.M. on Monday February 15th, 2010.

Failure to file a protest with the District within the time prescribed in Section 120.53(5), Florida Statutes, shall constitute a waiver of proceeding under Chapter 120, Florida Statutes. A recommendation will be made to the School Board at their regular Board meeting on February 23, 2010. Bidders are welcome to attend bid opening and Board meeting.

Eric F. Hinson
DISTRICT NO. 1
HAVANA, FL 32333

Judge B. Helms, Jr.
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

ISAAC SIMMONS, JR.
DISTRICT NO. 3
CHATTACHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GREENSBORO, FL 32330
QUINCY, FL 32352

ROGER P. MILTON
DISTRICT NO. 5
QUINCY, FL 32351

BOARD MEETS FOURTH TUESDAY OF EACH MONTH

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

805 SOUTH STEWART STREET, QUINCY, FLORIDA 32351 - (850) 627-9888 - FAX: (850) 875-8795

Successful bidder must furnish proof of insurance according to School Board policy (see attachment) prior to starting work.

All contractors and their employees must comply with the Jessica Lunsford Act and furnish level two security clearance. Call the Gadsden County School Board Human Resource Department and speak with Regina Gore at (850) 627-9651 ext. 1244. Mrs. Gore will assist you with processing this requirement and issue badges. There is a fee.

All attachments to this bid must be filled out in their entirety and sent back with bid.

Attachments:

Insurance requirements (initial received)

Sworn Statement Public entity crime

Minority-Owned Firm or Company

The School Board reserves the right to:

Reject any part or all of the bids received.

Be sole judge as to a substitute item being equal.

If you have any questions call Wayne Shepard - Director of Facilities at (850) 627-9888 between the hours of 7:30 A.M. and 4:00 P.M. (EST).

INSURANCE REQUIRED AS FOLLOWS:

- 1. Worker's Compensation Insurance.**
- 2. Public Liability Insurance for bodily and personal injury and property damage**

The Gadsden County School Board shall be named as insured and limits shall be at \$100,000 per claimants; \$200,000 per incident or occurrence.

- 3. Automobile Liability Insurance against bodily injury and property damage in at least the amount of \$100,000 per claimants; \$200,000 per occurrence.**

The successful bidder MUST FURNISH CERTIFICATE FOR ABOVE COVERAGE BEFORE COMMENCING WORK.

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
[print name of public entity]

by _____
[print individual's name and title]

for _____
[print name of entity submitting sworn statement]

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), **Florida Statutes**, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

- ___ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **[attach a copy of the final order]**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[signature]

Sworn to and subscribed before me this _____ day of _____, 20_____.

Personally known _____

OR Produced identification _____ Notary Public - State of _____

(Type of Identification) My commission expires _____

(Printed typed or stamped Commissioned name of Notary Public)

MINORITY-OWNED FIRM OR COMPANY

I (we) do hereby certify that my (our) business qualifies as a minority-owned firm or company. Please check one of the following applicable:

- BLACK
- HISPANIC
- AMERICAN INDIAN-ALASKAN NATIVE
- FEMALE
- PHYSICALLY OR MENTALLY DISABLED
- ASIAN-PACIFIC ISLANDER

MANUAL SIGNATURE: _____ DATE: _____

TYPED SIGNATURE: _____

NAME OF BUSINESS: _____

ADDRESS: _____

Non-Minority Firm or Company

I (we) do hereby certify that my (our) business does not qualify as a minority-owned firm or company.

MANUAL SIGNATURE: _____

TYPED SIGNATURE: _____

NAMES OF BUSINESS: _____

ADDRESS: _____

NOTE: Pursuant to Section 289.094, Florida Statutes, it is unlawful for any individual to falsely represent any entity as a minority-owned firm or company for purpose of qualifying for certification as such an enterprise under any program, which, in compliance with federal law, is designed to assist minority-owned firms or companies in receipt of contracts for the provision of goods and services.

***NOTE: THIS CERTIFICATION MUST BE SIGNED AND RETURNED WITH YOUR BID IN ORDER FOR YOUR BID TO BE VALID.**

MAINTENANCE DEPARTMENT

SCHOOL BOARD OF GADSDEN COUNTY

PLUMBING
ELECTRICAL

CARPENTRY
HVAC

805 SOUTH STEWART STREET, QUINCY, FLORIDA 32351 - (850) 627-9888 - FAX: (850) 875-8795

Re-roofing Shingle Covered Buildings Specifications

Work is to be done the week of March 27, 2010 - April 4, 2010

121 squares (less ridge cap)

***CONTRACTOR WILL NEED TO VERIFY MEASUREMENTS**

- 1- Remove all shingles and roofing paper down to the wood decking material.
- 2- Replace any rotten decking, broken decking or questionable areas.
- 3- Re-Nail all decking (hand or nail gun).
- 4- Clean decking by sweeping with (broom) or using blower to remove loose nails and other debris.
- 5- **Call Maintenance Director for Inspection**
- 6- Install commercial grade six inch (6") approved drip flashing to bottom over hang only at this time using at least a four inch (4") wide strip of asphalt roof coating to bottom edge of roof prior to placing eave drip and nailing.
- 7- Apply self adhesive roof membrane to entire roof next. (GAF/Elk storm guard or weather watch, brand)
- 8- Then apply commercial grade six inch (6") approved drip metal to the rake edges of the roof on top of membrane by applying at least a four inch (4") wide layer of asphalt roof coating under drip metal to all edges of roof.
- 9- Use approved roofing nails only for nailing shingles to roof decking (hammer or nail gun) putting six nails per shingle.
- 10- Apply ridge cap shingles with approved nails (not less than two inches in length).
- 11- Make sure all flashings and penetrations are sealed properly, use lead boots on all stack pipes.
- 12- Clean roof of all debris, clean all ground areas (picking up all nails, paper, scraps of any kind.) and call for an inspection.
- 13- Use thirty (30) year Architectural shingles in one of the following brands (Elk, GAF, Tamko, Timberline)
14. Color and sample to be approved by facilities director before starting job.
15. Contractor is to give a price per square foot for replacing rotten or damaged decking and eave boards.

Legal Notices For 01-28-10

Posted by Administratorin Legals
Friday, January 29, 2010
Comments (0)

LEGAL NOTICES

IN THE CIRCUIT COURT FOR
GADSDEN COUNTY, FLORIDA
PROBATE DIVISION
CASE NO. 10000013CPA
IN RE: ESTATE OF
DOROTHY M. GREGORY,
Deceased.

NOTICE TO CREDITORS

The administration of the estate of Dorothy M. Gregory, deceased, File Number 10000013CPA, is pending in the Circuit Court for Gadsden County, Florida, Probate Division, the address of which is 10 East Jefferson Street (32351), Post Office Box 1649, Quincy, Florida 32353. The name and address of the Personal Representative and the Personal Representative's attorney are set forth below.

All creditors of the decedent and other persons having claims or demands against decedent's estate on whom a copy of this notice is served within three months after the date of the first publication of this notice must file their claims with this court WITHIN THE LATER OF THREE MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE OR THIRTY DAYS AFTER THE DATE OF SERVICE OF A COPY OF THIS NOTICE ON THEM.

All other creditors of the decedent and persons having claims or demands against the estate of the decedent must file their claims with this Court WITHIN THREE MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE.

ALL CLAIMS AND DEMANDS NOT SO FILED WILL BE FOREVER BARRED.

The date of the first publication of this notice is January 21, 2010.

Personal Representative:

Mary G. Jervis
9 Juniper Drive
Amelia Island, Florida 32034

Attorneys for Personal
Representatives:

Lines, Hinson and Lines
121 North Madison Street (32351)
Post Office Box 550 (32353-0550)
Quincy, Florida
Telephone: (850) 875-1300
Florida Bar No. 200735
2t: 1-21, 1-28 #3010625

LEGAL NOTICE

B&S Rentals, 649 Industrial Drive, Quincy, FL 32351, will have a sale on Saturday, February 6, 2010, at 9:00 A.M. This sale will be on items stored in the estate of, Jamie Almanza, E-57; Terrance Hollis, B-23; Nori Holloway, B-13; Willie Johnson, C-38; Sarah McGee, E-53; James Price, A-4; and John Robinson, C-39, for non payment of rent. All contents are described as household goods. All items will be sold or otherwise disposed of.

2t: 1-21, 1-28 #3010630

INVITATION TO BID

The School Board of Gadsden County Florida is requesting sealed bids on the following project.

Re-roofing St. John Elementary School cafeteria building #3, the clinic building #99-24, Pre-K building number 98-12 and the music building #99-23.

All buildings currently have asphalt shingles and will be replaced with the same.

For bid packages and questions contact the Gadsden County School Board Maintenance Department at (850) 627-9888 between the hours of 7:30 am-4:00 pm EST, Monday through Friday.

2t: 1-28, 2-4 #3010642

Legal Notices For 02-05-10

Posted by Administratorin Legals
Thursday, February 4, 2010
Comments (0)

Legal Notices

LEGAL NOTICES

INVITATION TO BID

The School Board of Gadsden County Florida is requesting sealed bids on the following project.

Re-roofing St. John Elementary School cafeteria building #3, the clinic building #99-24, Pre-K building number 98-12 and the music building #99-23.

All buildings currently have asphalt shingles and will be replaced with the same.

For bid packages and questions contact the Gadsden County School Board Maintenance Department at (850)627-9888 between the hours of 7:30 am-4:00 pm EST, Monday through Friday.

2t: 1-28, 2-4 #3010642

IN THE CIRCUIT COURT OF THE
SECOND JUDICIAL CIRCUIT, IN
AND FOR GADSDEN
COUNTY, FLORIDA

PROBATE DIVISION

IN RE: ESTATE OF
FILE NO. 09 -000- 548 CPA

VIOLET MARIE PEREZ

Deceased.

NOTICE OF ADMINISTRATION

The administration of the estate of VIOLET MARIE PEREZ, deceased, whose date of death was May 16, 2009, has been filed in the Circuit Court for Gadsden County, Florida, Probate Division, the address of which is Clerk of Circuit Court, Probate Division, P.O. Box 1649, Quincy, FL 32353-1649. The names and addresses of the personal representative and the personal representative's attorney are set forth below.

ALL INTERESTED PERSONS ARE NOTIFIED THAT:

All persons on whom this notice is served who have objections that challenge the validity of the will, the qualifications of the personal representative, venue, or jurisdiction of this Court are required to file their objections with Court WITHIN THE LATER OF THREE MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE OR THIRTY DAYS AFTER THE DATE OF SERVICE OF A COPY OF THIS NOTICE ON THEM.

All creditors of the decedent and other persons having claims or demands against the decedent's estate on whom a copy of this notice is required to be served must file their claims with this Court WITHIN THE LATER OF THREE MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE OR THIRTY DAYS AFTER THE DATE OF SERVICE OF A COPY OF THIS NOTICE ON THEM.

All other creditors of the decedent and other persons having claims or demands against decedent's estate must file their claims WITHIN THREE MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE.

ALL CLAIMS, DEMANDS AND OBJECTIONS NOT SO FILED WILL BE FOREVER BARRED.

The date of the first publication of this notice is Thursday, February 4th, 2010.

Attorney For Personal Representative: Personal Representative:

JEREMY E. COHEN

Judith P. Parramore

Fla. Bar No. 0113913

2991 Old Federal Road

1435 Piedmont Drive East, Suite 110

Quincy, FL 32351

Tallahassee, Florida 32308

PROOF OF PUBLICATION
THE TWIN CITY NEWS

Published Weekly at Chattahoochee,
Gadsden County, Florida

STATE OF FLORIDA
COUNTY OF GADSDEN ss.

Before the undersigned authority personally appeared JOHN (NICK) BERT, who on oath says that he is Publisher of *The Twin City News*; a weekly newspaper published at Chattahoochee in Gadsden County, Florida; that the attached copy of the advertisement, being a legal notice in the matter of Invitation to Bid

in the _____ Court, was published two (2) times in said newspaper in the issues of _____
January 28, 2010
+
February 4, 2010

LEGAL NOTICE

Invitation to Bid

The School Board of Gadsden County Florida is requesting sealed bids on the following project.

Re-roofing St. John Elementary School cafeteria building #3, the clinic building #99-24, Pre-K building number 98-12 and the music building #99-23.

All buildings currently have asphalt shingles and will be replaced with the same.

For bid packages and questions contact the Gadsden County School Board Maintenance Department at (850)627-9888 between the hours of 7:30 am - 4:00 pm EST Monday through Friday.

Affiant further says that the said *Twin City News* is a newspaper published at Chattahoochee, in said Gadsden County, Florida, and that the said newspaper has heretofore been continuously published in said Gadsden County, Florida each THURSDAY and has been entered as second-class mail matter at the post office in Chattahoochee, in said Gadsden County, Florida, for a period of one (1) year preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm, or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in the said newspaper.

John N. Bert
Publisher

Sworn to and subscribed before me this 4th day of February, A.D., 2010.

Mary Leah Williams

Mary Leah Williams
Notary Public

Personally Known by Me
Produced Identification _____
Type of Identification Produced _____



BID PACKAGES PICKED UP

<u>DATE</u>	<u>CONTRACTOR</u>	<u>PHONE NO.</u>	<u>SIGNATURE</u>
	Commercial Roofing Co. Keith Logan <i>mailing address</i> P.O. Box 20068 Tall FL 32316	(850) 567-3664	<i>Keith Logan</i>
<i>1/28/10</i>	Mathews and Sons	(850) 574-7900	<i>Howard Mathews</i>
	Exterior Specialties Donnie Venable P.O. Box 429 Quincy, FL 32353	(850) 556-3986)	<u>MAILED</u>
	<i>Date Tadlock Roofing</i> <i>ATTN: Scott</i> <i>1408-C Cap. Circle N.E.</i> <i>TALL FL 32308</i>	<i>(850) 877-5516</i>	<i>mailed</i>
	<i>Harrell Roofing Co. INC.</i> <i>ATTN: Tom</i> <i>P.O. Box 20421</i> <i>TALL FL. 32316</i>	<i>(850) 575-9544</i>	<i>mailed</i>
<i>2-1-2010</i>	<i>Steven at Construction Journal</i> <i>759 South Federal Highway</i> <i>Stuart, FL 34994 Suite 314</i>	<i>1-800-785-5165 ext. 427</i>	<i>mailed 2-2-2010</i>
<i>2-1-2010</i>	<i>Carol Brown</i> <i>737 Main Street</i> <i>Montevallo, AL 35115</i>	<i>cbrown@datafax.net</i>	<i>mailed 2-2-2010</i>

BID PACKAGES PICKED UP

<u>DATE</u>	<u>CONTRACTOR</u>	<u>PHONE NO.</u>	<u>SIGNATURE</u>
2/3/10	REGINA SHIELDS 2594 SALEM RD. HAVANA, FL 32333		out in inner office mail 2/4/10
2-4-2010	Wendell Parker Brothers Roofing pending pickup PO Box 6388 Tallahassee, FL 32314	656.8112	2 [Signature] h.eo
2-5-2010	Vickie JenKins Roofing, Inc. 5347 Gateway Drive Tallahassee, FL 32303	514-2225	mailed out 2-5-2010 and faxed 2-8-2010
2-11-2010	Kevin w/KH Contracting 15580 Sunray Road Tallahassee, FL 32309	567-7663	picked up 2-11-2010 [Signature]


GADSDEN COUNTY SCHOOL BOARD
 St. John Elementary re-roofing project Bid #0910-11
 Opening: Friday Feb. 12, 2010 - 2:00 p.m.

BUSINESS NAME	MINORITY/ NON MINORITY	SWORN STATEMENT OF CRIMES	INSURANCE	BASE BID PRICE / sq. ft price wood replacement	SIGNATURE
yes Regina Shields 2594 Salem Rd. Havana, FL 32333 (850)	✓	✓	✓	31,750.00	Regina Shields
yes Parker Brothers Roofing P.O. Box 6388 Tall. FL 32314 (850) 656-8012	✓	✓	✓	30,900.00	
yes Jenkins Roofing, Inc. 5347 Gateway Dr. Tall. FL 32303 (850) 514-2225	✓	✓	✓	30,550.00	
yes KH Contracting 15580 Sunray Rd. Tall. FL 32309 (850) 567-7663	✓	✓	✓	31,000.00	
yes Commercial Roofing Co. P.O. Box 20068 Tall. FL 32316 (850) 567-3664	✓	✓	✓	28,290.00	
yes Mathews & Sons 2624-G W. Tennessee St. Tall. FL 32304 (850)574-7900	✓	✓	✓	29,645.00	
yes Exterior Specialties P.O. Box 429 Quincy, FL 32353 (850) 556-3986	✓	✓	✓	29,925.00	Franisco Esquivel
Dale Tadlock Roofing 1408-C Capital Circle N.E. Tall. FL 32308				No Bid	

Wagne Shepard 2-12-10
 Mary Tuttle 2/12/10

GADSDEN COUNTY SCHOOL BOARD
 St. John Elementary re-roofing project Bid #0910-11
 Opening: Friday Feb. 12, 2010 – 2:00 p.m.

Wayne Shepard 2-12-10
 Mary Tuttle 2/12/10

(850)877-5516	MINORITY/ NON- MINORITY	SWORN STATEMENT CRIMES	INSURANCE	BASE BID PRICE /sq. ft. price wood replacement	SIGNATURE
Harrell Roofing Co. Inc. P.O. Box 20421 Tall. FL. 32316 (850)575-9564	✓	✓	✓	44822.00 	

yes

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 11a

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEM: Certification of Facilities Data

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Facilities staff has checked and verified that the Florida Inventory of School House (F.I.S.H.) data for our district is correct and accurate. Asking the Board to approve this item so that we will comply with FL. statutes 1013.31 (1) (d) and the FL. Department of Education (SREF) 6.1(7) (c).

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 1

CHAIRMAN'S SIGNATURE: page(s) numbered 1

Be sure that the COMPTROLLER has signed the budget page.

This form is to be duplicated on light blue paper.



FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES (FISH)
CERTIFICATION OF FACILITIES DATA

WHEREAS, §1013.03(3) F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data...."

WHEREAS, §1013.31(1)(d) F.S., states in part, "...School districts shall periodically update their inventory of educational facilities...."

WHEREAS, State Requirements for Educational Facilities (SREF) §6.1(7)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (FISH) and shall certify to the Office of Educational Facilities that the inventory is current and accurate."

THEREFORE, the GADSDEN County District School Board hereby certifies that, to the best of our knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses (FISH) is current and accurate pursuant to applicable statutes and rules.

Director of Facilities Planning

Date

Superintendent

Date

Board Chair

Date

Return signed form to:
Dr. Charles L. Wooten
Office of Educational Facilities, Room 1054
Florida Department of Education
325 West Gaines Street
Tallahassee, Florida 32399-0400

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 12a

DATE OF SCHOOL BOARD MEETING: February 23, 2010

TITLE OF AGENDA ITEMS: Wellness Policy Certification

DIVISION: Food Service Management Team and Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Pursuant to Section 1003.253 Florida Statutes, Board approval is requested for the annual review of the District's Wellness policy. In addition, the Board is requested to solicit input from the public for any revisions to its Wellness Policy 2.95.

FUND SOURCE: Not applicable

AMOUNT: Not applicable

PREPARED BY: Bonnie Wood

POSITION: Assistant Superintendent for Business Services

CHAPTER 2.00 – SCHOOL BOARD GOVERNANCE AND ORGANIZATION

WELLNESS PROGRAM

2.95*+

I. Philosophy

The Gadsden County School Board believes that students who begin each day as healthy individuals will increase health awareness, promote positive lifestyles, decrease the risks of disease and enhance the quality of life for children, staff and district level personnel. The Board also believes that a healthy staff can effective staff and that healthy staff members can serve as role models for healthy lifestyles. This policy encourages a holistic approach to staff and student wellness that is sensitive to individual and community needs.

II. Nutrition Goals and Guidelines

- * To promote good nutrition for students and staff.
- * To provide meals that are appealing and attractive and served in clean and pleasant settings.
- * To establish guidelines for content and portion size of food and beverages in vending machines located at schools and at other worksites.

- A. **Nutrition.** The Gadsden County Food Services Department will continue to emphasize meals that meet nutrition standards established by the USDA, conform to good menu planning principals and feature a variety of healthy choices that are tasty, attractive and of excellent quality. Academic performance and quality of life issues are affected by the choices and availability of good foods in our schools. Healthy foods support student physical growth, brain development, resistance to disease, emotional stability and ability to learn.
- (1) Nutrition guidelines that continue to use food preparation techniques to provide school meals which are lower in saturated fats, sodium, sugar and served in appropriate portion sizes consistent with USDA standards shall be established for all foods offered by the district's Food Services Department. Menu and product selection shall utilize students, parents, staff and community advisory groups whenever possible.
 - (2) Guidelines for reimbursable meals shall not be less restrictive than federal and state regulations require.
 - (3) A la carte offerings to students shall be nutritious foods selected with input from students, parents and staff.
 - (4) Snack and vending standards shall provide for single serving snacks that meet at least two, and preferably three of the following: low sodium, low fat, low sugar and one or more grams of fiber per serving. Low fat and fat free snacks, baked chips, oven baked French fries, assorted salads, fresh fruit, yogurt plates, granola bars and trail mix will be made available. Beverages shall include water, 50%-100% fruit-based or vegetable based juice with no added sweeteners, non-fat, low fat, plain or flavored milk in cartons and "chugs". Electrolyte replacement beverages will be available in secondary schools.

- (5) Meal times will be scheduled at appropriate times within the academic time frame of the school site allowing for a minimum of ten (10) minutes to eat breakfast and twenty (20) minutes to eat lunch, after being seated.
 - (6) Shall provide and encourage participation in the school breakfast program.
 - (7) Shall sponsor a summer nutrition program consistent with Florida Statutes.
 - (8) Shall provide nutritional staff training for food service and school site staff as well as students families, through pamphlets, school news letters and web sites.
 - (9) Shall encourage and assist with participation of eligible students in the free and reduced price meal program.
 - (10) Classroom activities shall be provided to all students that include hands-on applications of good-nutrition practices that promote health and reduce obesity.
 - (11) School staff will be encouraged to consider not using food as a reward, celebrations and school sponsored events for students, especially that of low nutritional value.
 - (12) Schools should encourage organizations to sell non-food items or nutritious food items for fundraiser, rather than candy or other low nutritional-value food as fundraiser item choice.
- B. **Health Education and Life Skills.** Healthy living skills will be taught by a licensed or certified or trained instructor as part of a regular instructional program that provides the opportunity for all students to understand and practice concepts and skills related to health promotion and disease prevention.
- (1) Each school community shall value and promote sequential skill-based health education
 - (2) Students shall have access to valid and useful health information and health promotion products and services.
 - (3) Students shall have the opportunity to practice behaviors that enhance health and/or reduce health risks.
 - (4) Students shall be taught communication, goal setting and decision making skills that enhance personal, family and community health.

III. Physical Education Goals and Guidelines

- * To provide a physical education program that emphasizes physical fitness and healthy lifestyles.
 - * To provide a physical education program that includes the development of positive attitudes toward wellness and physical activity, safety guidelines, responsible behavior in physical activity settings, appreciation for a variety of physical activities, and understanding of the relationship between physical activity and wellness.
 - * To encourage and assist students to set personal fitness goals.
- A. **Physical Education and Activity.** Physical education, taught by a certified instructor, is the core of each school's instructional program that provides the opportunity for all students to develop the skills, knowledge and attitudes necessary to participate in a lifetime of healthful physical activity.

- (1) School physical education programs shall provide for individual student skill acquisition, individual practice and a sequential curriculum that will develop an enjoyment of life-long participation in fitness activities.
- (2) Students shall be supported in setting and meeting personal fitness goals that result in the achievement and maintenance of a health enhancing level of physical fitness.
- (3) Students shall be provided the opportunities for enjoyment, challenge, self-expression and social interaction that will lead to a physically active lifestyle.

IV. Health and Safety Goals and Guidelines

- * To provide a comprehensive health and safety education program for students.
- * To maintain a school and worksite environment that is free from tobacco.

- A. **Healthy and Safe Environment.** A healthy and safe environment for all, before, during and after school supports academic success. Safer communities promote healthier students. Healthier students do better in school and make greater contributions to their community.
 - (1) District buildings and grounds, structures, buses and equipment shall meet current standards and be kept inviting, clean, safe and in good repair.
 - (2) District buildings shall maintain an environment that is free of tobacco, alcohol and other drugs.
 - (3) Safety procedures and appropriate training for students and staff shall support personal safety and a violence and harassment free environment.
 - (4) Each work site, school and classroom shall work to create an environment where students, parents/guardians and staff are respected, valued and accepted with high expectations for personal behavior and accomplishments.
- B. **Social and Emotional Well-Being.** Programs and services that support and value the social and emotional well being of students, families and staff build a healthy school environment.
 - (1) Each school shall provide a supportive environment that encourages students, families and staff to request assistance when needed and links them to school or community resources.
 - (2) Students shall be provided the skills to express thoughts and feelings in a responsible manner and give and receive support from others.
 - (3) Students shall be taught to understand and respect the differences in others and how to build positive interpersonal relations.
 - (4) Students and staff shall be encouraged to balance work with recreation and be aware of stresses that may interfere with health development.
- C. **Health Services.** An effective health care delivery system that promotes academic achievement by providing appropriately trained personnel to respond to health needs of students.

1. Primary coordination of health services shall be through the school health coordinator with the support and direction of the Gadsden County School District and the Gadsden County Health Department.
2. Gadsden County School District shall collaborate with community health liaisons and resources to promote health and wellness for students, families, staff and community.
3. A coordinated program of accessible health services shall be provided to students and staff and shall include violence prevention, school safety, communicable disease prevention, health screening, community health referrals, immunizations, parenting skills, first aid and other priority health education topics.

V. Family and Community Involvement Goals and Guidelines

- * To promote the involvement of families in wellness activities.
- * To promote nutritional awareness by families.
- * To sponsor family wellness activities at schools and worksites

A. Family, School and Community Partnership. Long term effective partnerships improve the planning and implementation of health promotion projects and events within each school and throughout the community.

- (1) Family, student and community partners shall be included in school and district wellness planning processes.
- (2) The equality and diversity of the school and district community shall be valued in planning and implementing wellness activities.
- (3) Community partnerships shall be developed as a resource for school and district programs, projects, activities and events.
- (4) Schools and the district shall actively develop and support the engagement of students, families and staff in community enhancing activities at the school or throughout the community.

B. Staff Wellness. The district and each work site shall establish a staff committee to assist in identifying and supporting the health, safety and well-being of site staff.

- (1) Each school and district site shall be in compliance with drug, alcohol and tobacco free policies.
- (2) Each school and district site shall insure a safe, accessible and productive work environment free from physical dangers and emotional threat.
- (3) Employee vending machines shall include food and beverages that are low in fat, sugar and/or calories.

VI. Monitoring

Proper monitoring is an essential component in determining if a policy and its procedures are meeting the intended goals. It also provides valuable input to update and improve the process of meeting the intended objectives

The Superintendent shall designate one or more persons within the Local Education Agency (LEC) charged with operational responsibilities to ensure that the schools meet the local Wellness Policy.

The Superintendent shall direct the Wellness Advisory Committee (WAC) to monitor and review the district-wide Wellness Policy and related procedures. WAC is an ongoing established committee consisting of District staff as well as representatives from the public and private sectors.

The WAC shall:

- Monitor the implementation of the wellness program.
- Prepare a questionnaire to be completed at each school site that monitors the progress of the program and tracks the success toward meeting the goals of the policy.
- Assess annually and compare data to previous year.
- Report the results of the annual assessment to the Superintendent and the School Board.
- Recommend modifications in this policy and/or the program, if appropriate, after analyzing the assessment data.

VII. The Wellness Program shall meet the requirements of the National School Lunch Act and the Child Nutrition Act of 1966.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: P.L. 108-265, SECTION 204
NATIONAL SCHOOL LUNCH ACT (42 USC 1751 *et seq.*)
CHILD NUTRITION ACT OF 1966 (42 USC 1771 *et seq.*)
1001.43, 1006.06, 1006.0606, F.S.

STATE BOARD OF EDUCATION RULE(S) 6A-7.0411

HISTORY: ADOPTED: 6/27/2006
REVISION DATES: _____
FORMERLY: NEW

NEW: 06/27/06	Gadsden 2.95*+
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